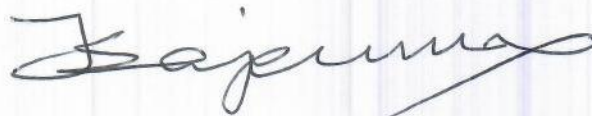


LIST OF INTERNAL COMMITTEES OF IRMRA

The following internal committees are reconstituted w.e.f. 9th March 2022 and the validity of these committees will be for a period of 2 years.

S. No	Name of the committee	Name of the Chairperson	Members	Frequency of meetings to be conducted
1.	Capital Purchase Committee (Corporate)	Dr. Bharat Kapgate	1) Dr. Debdipta Basu (VC) Members 2) Mr. Hemant Khairnar 3) HoD (User Dept.) 4) Dr. Rupesh Rohan 5) Mrs. Suchismita 6) External member – 02 Nos. (subject expert) Member Secretary 7) Mr. Ravindra Badki Optional Members 8) Mr. Manohar Nawale (optional) 9) Mr. Chetan Deshmukh (optional)	Twice in a month HoD (User Dept.) to make presentation
2.	General Goods & Service (Local Purchase Committee – HO)	Mrs. Suchismita Sahoo	1) Dr. Bharat Kapgate (VC) Members 2) Mr. Chetan Deshmukh 3) Mr. Hemant Khairnar 4) Mr. Manohar Member Secretary 5) Mr. Ravindra Badki	Daily Monthly review
3.	General Goods & Service (Local Purchase Committee – SR)	Dr. Rupesh Rohan	1) Mr. Gnana Sandeep (VC) Members 2) Mr. Ravindra Badki 3) Mr. Prashant Bankar 4) Mr. Hemant Khairnar Member Secretary 5) Mr. Rajiv Gandhi	Daily Monthly review
4.	General Goods & Service (Local Purchase Committee – ER)	Dr. Debdipta Basu	1) Dr. Bharat Kapgate (VC) Members 2) Mr. Ravindra Badki 3) Mr. Hemant Khairnar Member Secretary 4) Mr. Suman Acharya	Daily Monthly review



5.	Payment Collection Committee	Mr. T.V. Sethumadhavan	1) Mrs. Suchismita Sahoo (VC) Members 2) Mr. Manohar Nawale 3) Mr. Sachin Barve Member Secretary 4) Mr. Hemant Khairnar	Quarterly
6.	Employees Grievance Committee	Dr. Bharat Kapgate	1) Dr. Debdipta Basu - VC Members 2) Mr. Prashant Bankar 3) Mr. Sethumadhavan 4) Mr. Shantaram Naik Member Secretary 5) Mrs. Vaishali – Member Secretary	Quarterly
7.	Women's Grievance / Sexual Harassment Prevention Committee	Mrs, Suchismita Sahoo	1) Mrs. Rajkantham Das -VC Members 2) Dr. Bharat Kapgate 3) Mr.Chetan Deshmukh Member Secretary 4) Mrs. Minal Patil External Member (one)	Quarterly
8.	Canteen Committee	Mrs, Suchismita Sahoo	1) Mr. Chetan Deshmukh – VC Members 2) Mr. Kiran Shetty 3) Mr. Ravindra Badki 4) Mr. Umesh Sawant Member Secretary 5) Mrs. Rajakantham Das	Quarterly
9.	Students Grievance Committee	Mrs. Suchismita Sahoo	1) Dr. Bharat Kapgate VC Members 2) Representative of students 1 Female student 1 Male student Member Secretary 3) Mr. Kiran Shetty	Quarterly
10.	Sports & Cultural Committee	Dr. Bharat Kapgate	1) Mrs. Suhasini Katke – VC Members 2) Mr.Hemant Khairnar 3) Mr. Kiran Shetty 4) Mr. Deepak / Mr. Victor 5) Mr. Milind Tamboli Member Secretary 6) Mrs.Preeti Rasam	Quarterly



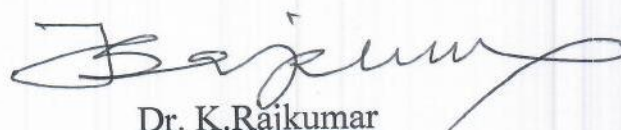
11.	Safety Committee	Mr. Chetan Deshmukh	1) Mr. Manohar Nawale – VC Members 2) Dr. Bharat Kapgate 3) Mr. Ravindra Badki 4) Mrs. Suhasini Katke 5) Mr. Sachin Barve Member Secretary 6) Mr. Kiran Shetty	Monthly
12.	Loan Committee	Dr. Bharat Kapgate	1) Mrs. Suchismita Sahoo – VC Members 2) Finance Head 3) Mr. T.V. Sethumadhavan Member Secretary 4) Mr. Kiran Shetty	Quarterly
13.	Internal Finance Audit Wing	Mr. T.V. Sethumadhavan	1) Mr. Sachin Barve- VC Members 2) Mr. Santosh Jagadale 3) Mr. Saburaj Member Secretary 4) Mr. B R Arote	Daily
14.	Technology and Innovation Committee	Dr. Debdipta Basu	1) Dr. Bharat Kapgate – VC Members 2) Mrs. Suchismita Sahoo 3) Dr. Rupesh Rohan 4) Mr. Manohar Nawale 5) Mrs. Suhasini Katke Member Secretary 6) Mr. Santosh Jagadale	Monthly
15.	MOU Review Committee	Dr. Bharat Kapgate	1) Dr. Debdipta Basu– VC Members 2) Dr. Rupesh Rohan 3) Mr. Prashant Bankar 4) Mr. T.V.Sethumadhavan Member Secretary 5) Mrs. Rajakantham Das	On need basis
16.	Estate Management & Facilities Lease Committee	Mr. Chetan Deshmukh	1) Dr. Debdipta Basu – VC Members 2) Mr. Manohar Nawale 3) Mr. Chandan Chowdhary 4) Mr. Ravindra Badki 5) HoD Finance Member Secretary 6) Mr. Kiran Shetty	Monthly



17.	Service Charges Review Committee	Mrs. Suchismita Sahoo	1) Dr. Rupesh Rohan – VC Members 2) Dr. Debdipta Basu 3) Dr. Bharat Kapgate 4) Mr. Hemant Member Secretary 5) Mr. Anil Bhujbal	Quarterly
18.	Scrap Disposal Committee	Mr. T.V.Sethumadhavan	1) Dr. Bharat Kapgate – VC Members 2) Dr. Rupesh Rohan 3) Mr. Chetan Deshmukh 4) Mr. Ravindra Badki 5) Mr. Dipak Tayde Member Secretary 6) Mr. Kiran Shetty	Quarterly
19.	Records Management Committee	Mr. T.V.Sethumadhavan	1) Mrs. Suchismita Sahoo (Record Officer) & VC Members 2) Dr. Bharat Kapgate 3) Mr. Ravindra Badki 4) Mr. Hemant Khairnar	Monthly
20.	Internal Financial Rules Review Committee	Dr. K.Rajkumar	1) Mr. T.V.Setbumadhavan (VC) 2) Dr. Bharat Kapgate 3) Mrs. Suchismita Sahoo 4) Mr. Hemant Khairnar	As and when required
21.	APAR /DPC Committee	Dr. K.Rajkumar	Members 1. Dr. Bharat Kapgate 2. Dr. Debdipta Basu 3. Concerned HOD of Dept. 4. Mr. Gnana Sandeep Co-ordinating Members 5. Mr. Kiran Shetty 6. Mrs. Vaishali	Annual

All members are advised to take note of the above.

Chairman & Members are advised to hold regular meeting at defined frequency and maintain the applicable Minutes / Records of such meetings.


Dr. K.Rajkumar
Director