



# Indian Rubber Manufacturers Research Association

An Autonomous Body Under DPIIT, Ministry of Commerce & Industry, Govt. of India

## Vacancy Notice

Advt. No. IRMRA/20-21/10/01 dated 25/01/2021

Indian Rubber Manufacturers Research Association, an Autonomous Institute under Dept. for Promotion of Industry & Internal Trade (DPIIT), Ministry of Commerce & Industry, Govt of India, is a leading R&D institution established in 1958 to cater services to Rubber and Allied Industry. IRMRA is having its headquarters and Laboratory in Thane, Maharashtra and branch laboratories at Sri City, AP and SARPOL, Kolkata, WB. IRMRA is looking for dynamic young professionals for various posts and Applications are invited for following technical posts.

<b>1. Name of the post</b>	<b>Assistant Director (Technical) - Unreserved</b>
No. of Post	02
Scale of Pay	Level 11 as per 7 <sup>th</sup> CPC (Rs. 67700-208700) Grd. Pay Rs 6600, Group A
Essential Qualification & Experience	<b>Essential</b> Ph.D in Rubber Technology / Polymer Technology / Chemistry (Rubber/polymers) /Polymer Science /Material Science (Rubber/ Polymers) from institutes of repute. Minimum 60% marks or minimum cumulative CGPA of 7.0 out of 10 OR 3.5 out of 5.0 at Master degree (M.Tech/ M.Sc) and / or M.Phil level exam. OR Minimum 60% marks or minimum cumulative CGPA of 7.0 out of 10 OR 3.5 out of 5.0 at integrated PhD level. For reserved category relaxation in marks will be applicable as per DOPT guidelines issued from time to time. <b>Desirable:</b> Math & Physics must be a subject at Bachelor / Master level <b>Experience:</b> Minimum 5 years working experience in Research and development in the field of Rubber/Polymer science and technology (Excluding the duration of PhD). Minimum of two research papers as first Author to be published in Peer reviewed journals. He must have hands on experience in analytical chemistry. Experience in Compound Development, Product Development, Project planning and Execution, Failure Mode Effect Analysis of rubber Products, Testing and characterization of rubber/ polymer, Test method / SOP development. Exemplary Computer skills including Presentation skills, Report writing skills. He / she should be able to promote and facilitate leading edge research including collaborative and inter-disciplinary research in rubber and allied technologies and acquiring research funded projects from financial institutes. He should be able to develop network between IRMRA and Researchers in the field of public/private sector, locally/nationally/internationally. Experience in ISO 17025:2005 (NABL accreditation) also for accreditation as per ISO / IEC 17020:2013 are desirable.
Age Limit	Not more than 45 years
Mode of Selection	Interview

**Head Office:** Plot. No. 254/1B, Road No. 16V, Wagle Industrial Estate, Thane (West)- 400 604, Maharashtra

Tele No. 022 6787 3200: Fax No. 022 6787 3225 Email: [info@irmra.org](mailto:info@irmra.org); Web: [www.irmra.org](http://www.irmra.org)



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<b>2. Name of the post</b>	<b>Senior Scientific Officer (Research) - Unreserved</b>
Number of Post	02
Scale of Pay	Level 10 as per 7 <sup>th</sup> CPC (Rs. 56100 - 177500) GP Rs 5400, Group A
Essential Qualification & Experience	<p>Ph.D in Rubber / Polymer Technology with minimum 1 year of experience</p> <p style="text-align: center;"><b>OR</b></p> <p>M. Tech in Rubber Technology/ Polymer Technology with Minimum 3 years of R&amp;D experience in Rubber &amp; allied industries.</p> <p style="text-align: center;"><b>OR</b></p> <p>M. Sc. Chemistry / B.Tech in Polymer Science / Mechanical Engineering, minimum 10 years of R&amp;D experience in Rubber &amp; allied industries. Minimum of one research papers as first Author to be published in Peer reviewed journals. He must have hands on experience in analytical chemistry. Experience in Compound Development, Product Development, Project planning and Execution, Testing and characterization of rubber/ polymer, Test method / SOP development. Exemplary Computer skills including Presentation skills, Report writing skills. He / she should be able to promote and facilitate leading edge research including collaborative and inter-disciplinary research in rubber and allied technologies and acquiring research funded projects from financial institutes. He should be able to develop network between IRMRA and Researchers in the field of public/private sector, locally/nationally/internationally. Experience in ISO 17025:2005 (NABL accreditation) also for accreditation as per ISO / IEC 17020:2013 are desirable.</p>
Age Limit	Not more than 40 years
Mode of Selection	Written Exam
<b>3. Name of the post</b>	<b>Junior Officer (Customer Service) - Unreserved</b>
Number of Post	01
Scale of Pay	Level 6 as per 7 <sup>th</sup> CPC (Rs. 35400 - 112400) GP Rs 4200, Group B
Essential Qualification & Experience	<p><b>Essential</b> B. Tech in Rubber Technology/ Polymer Technology with Minimum 4 years of experience in Rubber &amp; allied industries.</p> <p style="text-align: center;"><b>OR</b></p> <p>M. Sc. Chemistry in Polymer Science, minimum 4 years of experience in Rubber &amp; allied industries. <b>Desirable</b> MBA (Marketing)</p>
Age Limit	Not more than 40
Mode of Selection	Written Exam

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**Note 1:** Qualifications regarding experience is/are relaxable at the discretion of the competent authority, for reasons to be recorded in writing, in the case of candidates belonging to the Scheduled Castes or Scheduled Tribes if, at any stage of selection the competent authority is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the posts reserved for them.

**Note 2:** The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India. Age limit is relaxable for Government servants in accordance with the instructions or orders issued by DOPT, Central Government from time to time.)

## GENERAL INSTRUCTIONS:

**Emoluments :** Besides Basic Pay, the posts carry DA, HRA and Transport Allowance as per 7<sup>th</sup> Central Pay Commission recommendation / other benefits includes gratuity, group mediclaim, medical allowance and LTA as per IRMRA's rules.

**Placement:** Head Office, Thane or other regional centres (Transferable)

**Duration:**

**How to apply:**

**Candidates to send recent updated resume with the following below mentioned documents:**

- a. Date of Birth proof.
- b. Caste / Tribe certificate (in case of SC / ST / OBC category. Age relaxation is applicable to SC / ST / OBC candidates as per Govt. norms.
- c. All certificates / testimonials in respect of qualifications (all semesters / year wise mark sheets, degree and diploma certificates starting from graduation onwards.
- d. Complete and proper experience certificates / documents issued by employer in support of experience details mentioned by the candidates in the application.
- e. NOC / forwarding letter from the employer in case the candidate is employed in central / state govt / undertakings / autonomous organisations / universities etc. also application to be routed through proper channel.
- f. Candidates should ensure that they submit all the documents mentioned above. In the event of failure of candidate to submit any of the required documents as mentioned above within the stipulated period, candidature of such candidate shall be liable to be rejected.
- g. Application should be duly signed and affixing the latest passport size colour photograph alongwith self-attested copies of the testimonials / documents mentioned above should be sent to "**The Director, Indian Rubber Manufacturers Research Association, Plot No.254/1B, Road No.16 V, Wagle Industrial Estate, Thane (W) - 400 604** by regd. / speed post only along with application fee of **Rs. 500/-** non refundable in the form of Demand Draft with the validity of three months drawn in favour of "**Indian Rubber Manufacturers Research Association, Payable at Thane or** through online portal, the details for online payment are given on last page of this document. Envelope containing application should be prescribed with the name of post applied for e.g. "Application for the post of ....." on the top right corner of the envelope (Mandatory).
- h. Closing Date regarding receipt of applications: Within 30 days from the date of publication of this advertisement.
- i. Application received after closing date will not be entertained and will stand rejected. No communication shall be made / entertained regarding rejection of application.
- j. A soft copy (not scanned) of the application to be forwarded to [director@irmra.org](mailto:director@irmra.org) & [hr@irmra.org](mailto:hr@irmra.org)
- k. No original documents are required to be sent to IRMRA in connection with this recruitment process until directed to do so.

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1. Travel expenses will be admissible to the candidates for appearing for Interview. Third Tier A/C train fare for to and fro journeys from normal place of residence by shortest route shall be payable after submitting the necessary documents (tickets).

## **OTHER TERMS & CONDITIONS & GENERAL INSTRUCTIONS**

- Only Indian Nationals are eligible to apply. Candidates should note that, if at any stage of recruitment, it is found that the candidates has submitted any false / fabricated information / documents, his / her candidature will be cancelled immediately and he / she will be liable for action as per law / rules.
- Any representation / recommendation for recruitment will make the candidature of a candidate liable for disqualification.
- Valid email id & Mobile no. should be mentioned in the application and must remain active / valid until recruitment processes are completed. No change in the email id & mobile no. will be accepted once submitted. The candidate himself shall be responsible for wrong or expired email id & mobile no.
- Candidate should note that their candidature at all stages of recruitment is purely provisional, subject to satisfying the prescribed eligibility conditions as per recruitment rules for particular post & other orders.
- Submission of any false / incorrect / dubious information in application shall disqualify the candidate at any stage of selection processes (before or after Interview).
- Canvassing in application will be a disqualification.
- IRMRA will not be responsible for postal delays / loss / failure during any stage of recruitment processes.
- IRMRA reserves right to amend / modify vacancies notified and any provision of this advertisement in case of any errors and omissions / deviations or to cancel the advertisement and recruitment if the circumstances so warrant.
- **Statutory warning** : Selection process is free, fair and merit based. Any attempt to influence the selection process detected at any stage is liable to lead to termination of the candidature of service and legal action against the concerned individual will be initiated.
- Any resulting dispute arising out of this advertisement including the recruitment process shall be subject to the sole jurisdiction of the courts situated at Mumbai.
- Appointment of candidates is subject to his / her being declared medically fit, and also subject to service and conduct rules applicable to Govt. of India. Decision of authorities will be final and binding on candidates.
- Selected Candidate will have to undergo police verification as per central govt. rules

**Announcements:** All further announcements / details will only be published / provided on IRMRA's website [www.irmra.org](http://www.irmra.org) from time to time.

**Director**  
**IRMRA**

Place: Thane

Date: 25/01/2021

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## Instructions for online payment:

1. Click on the link : <https://eazypay.icicibank.com/homePage>
2. Search for : Indian Rubber Manufacturers Research Association
3. Feed the details as indicated below
4. Proceed for the payment

The screenshot shows a web browser window with the URL <https://eazypay.icicibank.com/submitSearch.action>. The page features the eazypay logo and navigation links: Home, About Us, FAQs, and Contact Us. The main heading is "Search, View & Pay" with the subtext "Pay bills and invoices from any bank account or any card". A progress indicator shows three steps: 1 SEARCH, 2 VIEW (highlighted), and 3 PAY. The search results display "Your Search : INDIAN RUBBER MANUFACTURER RESEARCH ASSO". The form includes the following fields: Mobile\* (+91), Party Name\* (Applicant Name), Invoice Pi Number\* (Advertisement details), Remarks (Post applied for), Email Id, Amounts\*, and a Captcha\* field with a "urol4v" logo. A "Show Details" button is located at the bottom of the form. The page is branded with "Brought to you by ICICI Bank".

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