



**INDIAN RUBBER MANUFACTURERS RESEARCH ASSOCIATION**  
(Affiliated to Ministry of Commerce and Industry, Govt of India)

**QUARTERLY REQUIREMENT : STATIONARY ITEMS**

Sr No.	DESCRIPTION	UOM	MAKE	Quantity	Rate / Unit (Rs.)
1	A-4 PAPER (RED)	PKT	JK COOPER	100 PKT	
2	A-4 CUT COVER WRITING PAD	NOS	EKAL	50 NOS	
3	PENCIL (BLACK)	NOS	APSARA	80 NOS	
4	BROWN DARK TAPE	PCS		15 NOS	
5	BROWN TAPE	PCS	WONDER	60 NOS	
6	BORD MARKER	NOS		20 NOS	
7	BORD DUSTER	NOS		6 NOS	
8	BLANK C D	PCS		30 NOS	
9	BLADE PACKET	PKT	SUPER MAX	10 PKT	
10	BLADE PACKET	NOS	RAJA	10 PKT	
11	BLANK ENVELOP	NOS		30 NOS	
12	BLADE PACKET	PKT	PLATINUM	10 PKT	
13	BLACK CLIP	PKT	BINDER	50 BOX	
14	BINDER CLIP (32MM)	PKT	GORILA	70 BOX	
15	BOX FILE BIG	NOS	SATYAM	100 NOS	
16	BATTERIES AA	NOS	EVERDAY	50 NOS	
17	BATTERIES AAA	NOS	EVERDAY	50 NOS	
18	BATTERIES BIG	PCS	EVERDAY	10 NOS	
19	CARBON PAPER	PCS	CORES	300 PCS	
20	CALCULATOR	PCS	CASSIO	15 NOS	
21	CALCULATOR	NOS	CITIZEN	15 NOS	
22	CHAIN FOLDER	NOS		60 NOS	
23	CAMEL PASTE	NOS		5 NOS	
24	CD BAG	NOS		50 NOS	
25	CLASSIC PIN	PKT	VIKRANT	10 PKT	
26	CUTTER BIG	NOS	METTAL	40 NOS	
27	CUTTER SMALL	NOS	METTAL	20 NOS	
28	C D MARKER	PCS		50 NOS	
29	CUTTER BLADE BIG	PKT	METTAL	50 PKT	
30	CUTTER BLADE SMALL	PKT	METTAL	30 PKT	
31	CARD PAPER	NOS		100 NOS	
32	COLINE	PCS		5 NOS	
33	DUSTBIN	PKT		10 NOS	
34	DRAWING BOARD PIN GOOD QULITY	PKT	VIKRANT	10 PKT	
35	DUPLICATE BOOK (SMALL)	NOS		20 NOS	
36	DUPLICATE BOOK (200PGS)	PCS	SUNDARAM	20 NOS	
37	DUPLICATE BOOK (300PGS)	NOS	SUNDARAM	20 NOS	
38	EREZAR	PCS	CAMLIN	60 PCS	
39	EXAM PAD	NOS		5 NOS	



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40	FAX ROOL	NOS	PANESONIC	20 NOS	
41	FILE FLAP	NOS		500 NOS	
42	FEVI- STIK 15 GM	NOS	FEWICOOL	100 NOS	
43	FLOPY DISK	PKT		5 PKT	
44	FEVI-KWIK 1 GM	NOS		100 NOS	
45	FEVI-KWIK 2 GM	NOS		200 NOS	
46	FILE STICER (70*35)	PKT	STICON	10 PKT	
47	FILE STICER (25*10)	PKT	STICON	10 PKT	
48	FILE STICER (45*20)	PKT	STICON	10 PKT	
49	FEVI-STICK 8GM	NOS		100 NOS	
50	GIFT PAPER	NOS		500 NOS	
51	GRETTING CARD	PCS		100 PCS	
52	GRAPH PAPER	NOS		100 NOS	
53	HIGHLIGHTER PEN	NOS	PIC-PEN	30 NOS	
54	HANDWASH	NOS.		10 NOS	
55	H W -HIWATT BATTERY	NOS		5 NOS	
56	EMPLOYEE IN-OUT REGISTER	NOS		10 NOS	
57	H W -HIWATT BATTERY CELL	NOS		5 NOS	
58	INVISIBLE TAPE	BOX	MUSUC	10 NOS	
59	INJECT PHOTO PAPER	PKT		1 PKT	
60	JOTTER PEN	NOS	CELLO	5 NOS	
61	JOTTER REFEL	PCS	CELLO	10 NOS	
62	LUXOL SIGN PEN ( BLACK )	NOS		10 NOS	
63	LEXI BLACK PEN	NOS		100 NOS	
64	LIQUED SOP 5 LITER	LITR		50 LTR	
65	LASER POINTER	PCS		5 NOS	
66	ROTOMAX PEN	NOS		50 NOS	
67	LEXI BLUE PEN	NOS		100 NOS	
68	LEAD PENCIL	NOS		10 NOS	
69	METAL SCALE	NOS		10 NOS	
70	MARKER BLACK- (WHITE BORD)			5 NOS	
71	MARKER BLUE- (WHITE BORD)	NOS		5 NOS	
72	NOTE BOOK (172 PGS	NOS		20 NOS	
73	NOTE BOOK (100 PGS	NOS	SUNDARAM	20 NOS	
74	NOTEPAD	NOS	MINISTER	150 NOS	
75	NOTEPAD A/4 CUT COVER	NOS	EKAL	80 NOS	
76	NOTEPAD	PCS	SUNDARAM	100 NOS	
77	NAPKIN BIG	PCS		50 NOS	
78	NAPKIN	NOS		50 NOS	



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Sr No.	DESCRIPTION	UOM	MAKE	Quantity	Rate / Unit (Rs.)
79	NATRAJ ERASER	NOS	CAMLIN	150 NOS	
80	NUMBERING INK (BLUE 100ML)	NOS	CAMLIN	5 NOS	
81	NUMBERING INK (BLUE )	NOS	CAMLIN	5 NOS	
82	NUMBERING INK (BLACK)	NOS	CAMLIN	5 NOS	
83	OHP MARKER PEN	NOS		20 NOS	
84	PLASTIC SCALE (SMALL)	NOS		10 NOS	
85	PLASTIC SCALE BIG	NOS		10 NOS	
86	PIN BOX	NOS		5 BOX	
87	PASTE IT STICKER YELLOW	NOS	MUSIC 355	50 NOS	
88	PASTE IT MULTI COLOURS	NOS	MUSIC 355	50 NOS	
89	POLYPROPYLENE BAGS (8/10)	PKT	MOTI	5 PKT	
90	PLASTIC TRAY 4IN/1	NOS		10 NOS	
91	PEN STAND	PCS		5 NOS	
92	PLASTIC BAGS (8/7)	NOS		5 PKT	
93	PLASTIC BAGS (10/12)	PKT	HIRA	5 PKT	
94	PLASTIC FOLDER WALL	NOS		100 NOS	
95	PLASTIC FOLDER	NOS		200 NOS	
96	PERMANENT MARKER (BLUE)	PKT		20 NOS	
97	PERMANENT MARKER (RED)	NOS		20 NOS	
98	PERMANENT MARKER (GREEN)	NOS		20 NOS	
99	PUNCH MASHIN	NOS		5 NOS	
100	PERMANENT MARKER (BLACK)	NOS		20 NOS	
101	POLISH PAPER	NOS		2 PKT	
102	PAINT BRUSH 2 INCH	NOS		15 NOS	
103	PAPER INSERT (SEPRETUS)	PKT		5 PKT	
104	ROOM FRESHNER	NOS	ODONIL	50 NOS	
105	RED PAPER	NOS		150 NOS	
106	REGISTER - LONG 2SQR	PCS		50 NOS	
107	REGISTER IN OUT	PCS		20 NOS	
108	REGISTER VICHILE	PCS		10 NOS	
109	REGISTER 4 SQR	PCS		10 NOS	
110	REGISTER (100 PAGES)	PCS		20 NOS	
111	REGISTER 3 SQR	PCS		10 NOS	
112	STEEL SCALE BIG	PCS		50 NOS	
113	SPRING FILE CLOTH PATERN			150 NOS	
114	SPRING FILE NO.1585	PCS		150 NOS	
115	STAPLER PIN BIG	NOS		50 NOS	
116	STAPLER PIN (NO.10.)	PKT		200 NOS	
117	SHORPNER	PCS	CAMLIN	70 NOS	



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118	SIZOR MIDIUM	PCS		5 NOS	
119	STAPLER BIG	PCS		10 NOS	
120	STAPLER	NOS	KANGARO	10 NOS	
121	STICKER LABLE	PKT		10 PKT	
122	STAM PAD	NOS		5 NOS	
123	STAMP PAD (RED)	PCS		5 NOS	
124	STAMP PAD (GEERN)	PCS		1 NOS	
125	STAMP PAD INK SMALL SIZE	NOS		5 NOS	
126	SILVER MARKER	PCS		30 NOS	
127	TRANING BAG (REGULAR)	NOS		150 NOS	
128	TRAY NORMAL	NOS	OMEGA	5 NOS	
129	TRAY OMEGA	NOS	OMEGA	5 NOS	
130	TIFFONE TAPE	NOS		5 NOS	
131	TRANING BAG (BLACK)	NOS		150 NOS	
132	TRANSPARENT TAPE WHITE V2	NOS	WANDER	200 NOS	
133	TWO WAY TAPE (BROWN )	ROLL		50 NOS	
134	TRANSPARNT PLASTIC WALL SHEET	ROLL		10 ROLL	
135	THREAD MOON- 80	NOS		5 NOS	
136	USE AND THROUGH RED PEN	NOS		50 NOS	
137	USE AND THROUGH BLACK PEN	NOS		500 NOS	
138	USE AND THROUGH BLUE PEN	NOS		800 NOS	
139	VISITOR REGISTER	NOS		5 NOS	
140	VICHILE REGISTER	PCS		5 NOS	
141	U- PIN NORMAL	PKT	ROLEX	50 PKT	
142	U- PIN SMALL	PKT	ROLEX	20 PKT	
143	U - CLIP NORMAL QUALITY	PKT	LUXARY	50 PKT	
144	U - CLIP HEVY QUALITY	NOS	VIKRAM	80 PKT	
145	WHITE PAINT MARKER	PKT		10 NOS	
146	WHITENER PEN	NOS		30 NOS	
147	WHITE PENCIL	NOS	APSARA	10 NOS	
148	SKETCH PEN	NOS		10 NOS	
149	HOLE GUARD	NOS.		5 PKT	
150	SMALL TOURCH	PKT		10 NOS	
151	STAMP PAD	NOS		5 NOS	
152	HAND WASH REFILL	NOS		3 NOS	
153	SCISSORE	NOS		10 NOS	



