



Indian Rubber Manufacturers Research Association (IRMRA)

Affiliated to DIPP, Ministry of Commerce & Industry, Govt. of India,
Plot No.254/1B, Road No.16V, Wagle Industrial Estate, Thane (W), Maharashtra – 400 604, India

Date: 08.02.2019

Notification No. PDE/2019/02-02

Recruitment for position as “Draftsman” at IRMRA’s Head Office at Thane

Indian Rubber Manufacturers Research Association (IRMRA), Thane, under the Ministry of Commerce & Industry, DIPP, Govt. of India and one of the world’s premier organization engaged in Research & Development in the area of Rubber & Allied industries and associated with several National and International program, desires to recruit talented candidate for its head office at Thane as “**DRAFTSMAN**” on contract basis as detailed below:

Sr. No.	Name of the position No. of positions	Qualifications & Job Description	Stipend / Age / Tenure
1	DRAFTSMAN 01 Position	<p>Essential: Diploma in Mechanical Engineering / ITI draftsman with 3 years of relevant experience. Selection will be done through written / skill test. The job description for selected candidates are as below:</p> <ul style="list-style-type: none">• Making autocad drawings of products, moulds dies, fixtures etc.• Up keeping and proper storage of all drawings so that instant retrieval is possible as and when required.• Measurement of product dimensions and data storage.• Dimensional verification of prototypes as per drawings.• Communication with the product development team.• Coordinate to procure and maintain the related hardware and software / operating system <p>Eligibility:</p> <ul style="list-style-type: none">• Proven experience as draftsman or similar role.• Expertise in making autocad drawings.• Knowledge & hands on experience with all kind of dimensional measurement instruments.• Knowledge of ISO and other standardization requirements related to documents.• Proficient in MS office• Strong organizational and time management abilities.• The candidate should have good command over English & Hindi language.	<p>Rs. 15,000-25,000 per month depending on the experience (Negotiable, salary will not be a constraint for right candidate)</p> <p>Age : 20-25 years as on date of advertisement</p> <p>Contract period– 1 year (extendable) depending upon performance of the candidate</p>

Candidates fulfilling the above mentioned qualification, age etc. may send resume along with a write up about “**How you can contribute to IRMRA’s growth**” on or before **28th February 2019** to the Director, Indian Rubber Manufacturers Research Association (IRMRA), Plot No. 254/1B, Road No. 16V, Wagle Industrial Estate, Thane (W)- 400 604 or send mail to info@irmra.org or pb@irmra.org, rk@irmra.org.

s/d
Director, IRMRA
Dr. K. Rajkumar